

ADDENDUM NO. ONE

INVITATION FOR BID

POLICE VEHICLE MOBILE DATA TERMINAL (MDT) MOUNTING SYSTEMS AND INSTALLATION SERVICES

PROJECT NO. 260-26C

CITY OF THORNTON, CO

TO: Prospective Proposing Firms and all others concerned

DATE: July 28, 2026

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposals (RFP) for this Project.
 - a. Section B.4, *Installation Process*, is revised as shown below in tracked changes:

The primary installation site is ~~All installations will occur on-site in~~ the sally port area of the Thornton Police Department headquarters building, located at 9551 Civic Center Dr, Thornton, CO 80229 (hereafter, the “worksite”). See **Appendix 3** for a photo of this area. This worksite is indoors and includes adjacent parking for the awarded Vendor, artificial lighting, and AC power access.

Installations may also take place in up to two additional locations if requested by the awarded Vendor: (1) outside (weather permitting) of the sally port area at the Thornton PD headquarters, and (2) in the indoor sally port area of the Fossil Ridge Public Safety Center located at 13150 Quebec St, Thornton, CO 80602. See **Appendix 3** for a photo of this sally port area. Please note that Fossil Ridge Public Safety Center is about a 20-minute drive from Thornton PD headquarters.

Thornton Police Department will provide a dumpster for the awarded Vendor to use during the installation process. The awarded Vendor may store tools and equipment on-site overnight in Thornton’s secured area.

The worksite is in a restricted, non-public area. Access to the worksite will be coordinated between the awarded Vendor and the Thornton Police Department. The awarded Vendor will be escorted to the worksite from the

entrance gate by the Thornton Police Department. Access to the worksite will be available between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding Thornton holidays.¹

Thornton Police Department will assign a single point of contact for the awarded Vendor (hereafter, the "POC"). The POC will escort the vendor in and out of the Police facility and remain continuously available to the awarded Vendor throughout the day.

The awarded Vendor shall conduct a throughput of a minimum of five (5) vehicles installed with the new docking station and associated equipment each day the awarded Vendor is on site. The maximum number of vehicles Thornton PD can commit to per day is twelve (12), with the potential to go up to fifteen (15); however, any additional vehicles over twelve (12) are not guaranteed.

Please note that Thornton PD anticipates only two (2) vehicles can be worked on concurrently in the Thornton PD headquarters sally port due to space restrictions. Thornton PD also anticipates only two (2) vehicles can be worked on concurrently in the area outside of the sally port at the Thornton PD headquarters, and only two (2) vehicles can be worked on concurrently in the sally port area of the Fossil Ridge Public Safety Center., and a maximum throughput of ten (10) vehicles per day.

The awarded Vendor will coordinate with the Thornton Police Department for the entry and exit of vehicles through the installation process. All vehicles that enter the installation process will exit the same day; the awarded Vendor shall not hold any in-progress vehicles overnight.

Thornton expects the awarded Vendor will conduct the installation process during consecutive business days (Monday through Friday, excluding holidays) until installation is complete in all vehicles being upgraded during each phase.

Thornton Police Department will clean out vehicles of all personal items and removable equipment prior to delivery to the awarded Vendor for the installation of the new docking station. Thornton Police Department will provide a full list by VIN and unit number of each vehicle to be upgraded during each phase of the Project.

Once installation of the new docking station is complete, the awarded Vendor will notify the POC that the vehicle is ready for acceptance testing.

¹ As relevant to this Project, Thornton does *not* observe Columbus Day, occurring this year on October 12, 2026. Thornton *does* observe Veteran's Day, occurring this year on November 11, 2026. Thornton also observes Thanksgiving, the day after Thanksgiving, ~~Christmas Eve~~, Christmas Day, New Year's Day, MLK Day, President's Day, Memorial Day, Juneteenth, Independence Day, and Labor Day, although performance of this Project is not expected to overlap any of these holidays.

b. A revised version of **Appendix 3** is attached to this Addendum, which now provides a photo of the sally port of the Fossil Ridge Public Safety Center.

- Question No. 1: In the event that weather is poor is there an indoor option for the installs?

Question No. 2: Would it be possible to do more vehicles in one day?
Would they be able to be made available?

3. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

Andrew Miskell, CPPB
Purchasing Manager

Rev 8/2025