

**ADDENDUM NO. TWO**  
**REQUEST FOR PROPOSALS**  
**ON-CALL FIBER OPTIC CABLING SERVICES**  
**PROJECT NO. 176-26**  
**CITY OF THORNTON, CO**

TO: Prospective Proposing Firms and all others concerned

DATE: June 18, 2026

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposal (RFP) for this Project:
  - A. EXHIBIT C.2 SCHEDULE OF CHARGES (VERIFICATION AND DOCUMENTATION) shall be deleted in its entirety and replaced with EXHIBIT C.2 (ADDENDUM NO. 2) SCHEDULE OF CHARGES (VERIFICATION AND DOCUMENTATION).
2. The following questions and answers are provided for additional clarification to the Contract Documents.

**Questions 1 – 4 are related to the General RFP.**

Question 1: “V. Proposal Preparation, Questions 9-10: Both questions request confidential information that needs to be provided in separate envelopes. In order to accomplish this via electronic submission in BidNet, would you like respondents to provide this information in document(s) separate from the main response when uploading our submission.

Answer 1: Upload confidential information as a separate file from the main proposal, with the word ‘CONFIDENTIAL’ in the filename.

Question 2: “Are there any restrictions on utilizing qualified subcontractors or strategic partners for portions of the work?”

Answer 2: All subcontractors over ten thousand dollars (\$10,000) must be disclosed on EXHIBIT B SERVICE PROVIDER'S KEY PERSONNEL AND SUBCONTRACTORS LISTING. Thornton will review all subcontractors and notify the Service Provider if a subcontractor is not acceptable.

Question 3: “When submitting our response via BidNet, the second tab requires respondents to provide a Total Bid Price. Please advise how this blank should be filled out as Exhibit C, Schedule of Charges asks for billable hourly rates. To provide an accurate Not-to-Exceed (NTE) cost as requested in Exhibit C.2, we require more information on the project's scale.

Answer 3: Bidders shall enter "0.00" in this field. Thornton will ignore this field in evaluation. Evaluation will be based on the Exhibit C, Schedule of Charges in the Proposal.

Question 4: “Section H. Evaluation Criteria, one of the evaluation criteria is “The proposing firm’s engagement team, including the experience and resumes of key personnel to be assigned”. However, there is no mention of resumes being requested in Section V. Proposal Preparation. Please confirm if resumes should be submitted as part of our response.”

Answer 4: Resumes are not required, but are encouraged to show experience of key personnel.

**Questions 5 – 19 are related to the Installation/Maintenance/Repair On-Call Scope.**

Question 5: “How are work assignments typically distributed among awarded service providers?”

Answer 5: Please reference Exhibit A.1, Section J. Task Authorization Procedure.

Question 6: “Does Thornton anticipate awarding multiple firms for the installation/maintenance/repair scope, and if so, what factors are typically used to select a provider for a given task?”

Answer 6: Please reference III. NOTICE REQUEST FOR PROPOSALS, Project Description; and IV. PROPOSAL INSTRUCTIONS AND INFORMATIONS, Section H. EVALUATION CRITERIA.

Question 7: “Are there any historical spend figures, task order volumes, or annual workload estimates available for the on-call portions of the contract?”

Answer 7: Average workload for fiber maintenance and repair is roughly \$20k per year. We expect an increase in workload after completion of Exhibit A.2, and all on-call Service Providers will be invited to bid on these tasks.

Question 8: “Is there an anticipated frequency of emergency response requests associated with the Thornton Water Project fiber corridor?”

Answer 8: TWP fiber corridor is now being built to be completed in 2028 alongside the new water pipeline. No anticipated frequency of emergency response has been set at the moment.

Question 9: “Are utility locates, permitting, traffic control, and right-of-way coordination handled by the City or expected to be managed by the Service Provider?”

Answer 9: These will typically be expected to be managed by the Service Provider, and addressed as a direct cost in each task assignment.

Question 10: “Are awarded Service Providers expected to provide 24/7 emergency response capabilities, and if so, are there target response times?”

Answer 10: Please reference EXHIBIT A.1, Section E. Emergency Response Time.

Question 11: “Does the City anticipate issuing task orders on a time-and-materials basis, fixed-price basis, or a combination of both depending on the scope of work?”

Answer 11: Please reference Exhibit A.1, Section J. Task Authorization Procedure

Question 12: “Are there incumbent Service Providers currently performing these services, and if so, will those contracts be transitioning into this new agreement?”

Answer 12: There are no incumbent Service Providers performing these services.

Question 13: “Exhibit C.1 asks for Additional Labor & Equipment Rate Items. If additional job titles or equipment types are needed beyond those listed, may the Service Provider add line items to the schedule?”

Answer 13: Yes, items may be added to the schedule via amendment process defined in VII. EXHIBIT 2 GENERAL SERVICE AGREEMENT, Section H. Changes to Service Provider's Scope of Work, Terms, or Conditions.

Question 14: “Exhibit C.1 Unit Price Items references nine (9) unit price items but does not define what those items should be. Please clarify: (a) what

unit price items the City expects, and (b) whether the Service Provider may add additional bid items.

Answer 14: These are optional and may be completed at service provider's election.

Question 15: "What is the City's review and approval process for Time & Material invoices, and what is the expected turnaround time and documentation required for approval?"

Answer 15: T&M approval process is defined in EXHIBIT C.1, Section B. Application of Compensation Methods; Payment process is defined in VII. EXHIBIT 2 GENERAL SERVICE AGREEMENT, Section G. Compensation..

Question 16: "Is there compensation provided for on-call availability?"

Answer 16: Service provider is only compensated for time spent working on an active service call.

Question 17: "What is the SLA for the repair time. Time frame?"

Answer 17: Repair time shall be determined after response and assessment of the task requirements.

Question 18: "Is there a mobilization fee, and if so, how will it be compensated?"

Answer 18: Service provider may elect to include desired mobilization fee in the Unit Price Schedule. All unit pricing is considered during evaluation of proposals..

Question 19: "A.1 Section B requires the Service Provider to furnish all materials. Please confirm materials will be reimbursed at actual cost plus the markup percentages defined in Exhibit C.1, and that no separate material pricing is required at proposal time.

Answer 19: Materials will be reimbursed at actual cost plus markup percentages defined in Exhibit C.2. However, if service provider finds it pertinent, may include common or standard material pricing in the unit price schedule..

**QUESTIONS 20 – 35 are related to the Verification/Documentation/Testing of Existing Fiber Scope.**

Question 20: "What is approximate total route miles of the fiber backbone."

Answer 20: The backbone is approximately 35 miles. Refer to Addendum No.1 for more information.

Question 21: "Will you provide an estimated count of the number of handholes, manholes, vaults, and splice enclosures?"

Answer 21: This information is not available. This will be a goal of this project.

Question 22: "What is the total number of fiber strands to be tested?"

Answer 22: This information is not available. This will be a goal of this project.

Question 23: "Are there known access challenges or traffic control requirements?"

Answer 23: There are no known access challenges. Traffic control may be required and shall be handled as a direct cost.

Question 24: "Will you provide a sample of the existing documentation (e.g., as-builts, design drawings, splice records)?"

Answer 24: These are part of Thornton's network infrastructure and will be provided to the awarded Service Provider. Thornton deems information in documents contained in addendum No.1 sufficient to complete a proposal for this project.

Question 25: "The acceptance criteria require "100% strand-level verification of backbone fibers" and "Minimum 98% OTDR trace completeness. Does "100% verification" apply to both active and dark fibers?"

Answer 25: Yes.

Question 26: "How should physically inaccessible fibers or spans be documented to be excluded from the 98% OTDR requirement?"

Answer 26: Properly document inaccessible fibers with photos, test result of adjacent strands and other relevant information as evidence.

Question 27: "Will manhole access be required?"

Answer 27: Yes.

Question 28: "Are any splice points aerial??"

Answer 28: There are no known aerial splice points.

Question 29: "What are the types of existing splice enclosures?"

Answer 29: This information is not available. This will be a goal of this project

Question 30: "Is existing fiber located by City of Thornton or third party?"

Answer 30: Service Provider shall be responsible for calling 811 for locates. City shall respond to 811 locate requests for city owned utilities. If private locates are necessary, these will be addressed as a direct cost.

Question 31: "Will locate grounding repair/corrections be necessary at existing splice points?"

Answer 31: Repairing damaged infrastructure is not part of this scope. This scope is to document all damages. Thornton plans to bid out repair later to on-call service providers.

Question 32: "Are Splice vaults uniquely identified?"

Answer 32: This information is not available. This will be a goal of this project

Question 33: "Is any City network cable co-located in structures with other Operators?"

Answer 33: We are not aware of any network cable co-located in structures with other Operators.

Question 34: "Does the city require splice enclosures or patch panels to be audited. If so, will you provide and estimated quantity?"

Answer 34: Yes. There is no information on quantities of splice enclosures and patch panels. We estimate that each location spliced to the backbone will have a splice enclosure and at minimum a 12-port patch panel.

Question 35: "Exhibit C.2 requires a Not-to-Exceed (NTE) cost. Given that the quantity of handholes, splice closures, and cable footage to be verified is not defined, how does the City expect proposers to establish a defensible NTE?"

Answer 35: The NTE cost fields shall be removed from this RFP. The Exhibit C.2 has been revised as part of this addendum.

**Questions 36 – 41 are related to the Thornton Parkway Fiber Backbone Installation Scope.**

Question 36: “For the approximately 2.5-mile fiber installation scope, has engineering and route design already been completed, or will the selected Service Provider be expected to support planning and coordination efforts?”

Answer 36: Engineering and route design has been completed. This bid is for construction/installation.

Question 37: “Is the Service Provider expected to include engineering or design costs in the lump sum pricing? If so, please clarify the expected scope.”

Answer 37: Engineering and design costs are excluded. This bid is for construction/installation..

Question 38: “If conduit obstructions are discovered during installation that were not identified prior to bid, will the City issue a change order to compensate the Service Provider for the additional work required?”

Answer 38: Please reference EXHIBIT E GENERAL CONDITIONS, Section VIII. SERVICE PROVIDER'S CLAIMS FOR CHANGED OR EXTRA WORK.

Question 39: “Exhibit A.3 does not explicitly state who is responsible for furnishing the 144F backbone cable and lateral fiber. Please confirm whether material procurement is the Service Provider's responsibility or the City's”

Answer 39: All materials shall be provided by Service Provider..

Question 40: “Is the Service Provider required to provide a Traffic Control Plan (TCP) stamped by a licensed engineer for work along Thornton Parkway, and should that cost be included in the Exhibit C.3 lump sum?”

Answer 40: Service Provider is required to provide a TCP stamped by a licensed engineer, and shall include this cost in Line item #2 on the Schedule of Charges. Permit fees shall be excluded.

Question 41: “For lateral tie-in locations requiring work inside City facilities, will the City provide building access and escort for the Service Provider?”

Answer 41: Thornton will provide building access.

2. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

**END OF ADDENDUM NO. TWO**

DocuSigned by:  
*Patrick Hinterberger* 6/18/2026  
6DA0F201E415408...  
\_\_\_\_\_  
Patrick Hinterberger Date  
Contracts Manager



**REIMBURSABLE EXPENSES:**

Reimbursable expenses include, but are not necessarily limited to, copying, printing, postage, local mileage, out-of-town travel and living expenses, courier expenses, owned or rented equipment costs, subconsultant costs, and subcontractor costs, if any.

All categories of reimbursable expenses for which Consultant will expect compensation are listed below. Categories of expenses not listed shall not be reimbursed separately and shall be considered to be included in Consultant’s personnel billable hourly rates, or if a NTE amount was converted to a lump sum fee, to be included in the lump sum fee.

Listed expenses incurred by Consultant from outside vendors such as printers, courier services, rental equipment, subconsultants, or subcontractors will be reimbursed at cost without further mark up. Consultant’s management of outside subconsultants and or subcontractors will be reimbursed at the Billable Hourly Rates for Consultant’s personnel involved in the management and not through a percent fee mark up. Detailed documentation (vendor invoices) must be supplied for an outside expense to be eligible for reimbursement.

Expenses incurred by Consultant from in-house operations, such as in-house printing, copying, Consultant owned equipment, etc., will be reimbursed at the rates indicated below. Detailed unit prices for all in-house expenses for which Consultant will expect compensation are listed below. Vehicle mileage in connection with the performance of the Services will be reimbursed at the rate currently allowable under IRS rules for passenger vehicles, and at rates herein defined for specialty vehicles, such as survey trucks.

**REIMBURSABLE EXPENSE CATEGORIES AND RATES:**

In-house Expense Category	UOM	Rate	Outside Expense Category	UOM	Rate
Passenger Vehicle	Mile	IRS	Postage	LS	Cost
Copying " x " BW			Courier	LS	Cost
Copying " x " Color			Subconsultants	LS	Cost
Printing " x " BW			Subcontractors	LS	Cost
Printing " x " Color			Rental Equipment	LS	Cost
_____ Equipment					