

ADDENDUM NO. ONE
REQUEST FOR PROPOSAL
VENDING AND MICRO MARKET SERVICES
PROJECT NO. 356-23
CITY OF THORNTON, CO

TO: Prospective Proposing Firms and all others concerned

DATE: February 6, 2025

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposal (RFP), for this Project.

a. Section B.2 AWARD LENGHT has been modified as follows:

Section B.2 AWARD LENGTH:

The Vendor(s) who is/are awarded from this proposal will be awarded through agreements with an initial term that will last from the time of award through December 31, 2025. After the initial term expires, there will be the opportunity for a mutually agreed upon annual renewal for up to nine (9) additional years. Thornton will evaluate the Micro Market Program ~~at the end of the first term~~ and determine whether program will be continued. ~~beyond year one.~~

b. Section B.3 SCOPE OF WORK – GENERAL CONSIDERATIONS has been modified as follows:

“Section B.3 SCOPE OF WORK – GENERAL CONSIDERATIONS:

MICRO MARKET

Thornton will pilot Micro Markets on a ~~one-year~~ trial basis at the City Hall, Employee Lounge, First Floor, 9500 Civic Center Drive location and Thornton’s three (3) Recreation Centers as noted above in section B3 Public Sites. ~~After the initial one-year pilot program,~~ Thornton, at its sole discretion will determine whether to keep the Micro Markets in place or replace them with “traditional” vending machines. Thornton may also consider expanding the Micro Markets to other locations throughout Thornton.

2. The following questions and answers are provided for additional clarification to the RFP. All answers from Thornton in response to Vendor submitted questions have been provided in **bold** text.

Question 1: Is any of the RFP up for negotiation?

Answer 1: The award will be based on the Scope of Work in the RFP. However, additional negotiations may occur.

Question 2: Will Thornton cover for any shrink in the markets?

Answer 2: Thornton will not agree to cover cost if something unforeseen causes a dip in the market.

3. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

END OF ADDENDUM NO. ONE

Megan deGrood, CPPB Date
Purchasing Manager