

ADDENDUM NO. THREE
REQUEST FOR PROPOSAL
WINDOW CLEANING SERVICES
PROJECT NO. 214-24
CITY OF THORNTON, CO

TO: Prospective Proposing Firms and all others concerned

DATE: April 23, 2024

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposal (RFP) for this Project.
2. The following questions and answers are provided for additional clarification to the RFP. All answers from Thornton in response to Vendor submitted questions have been provided in **bold** text.

Question 1 - On Site Estimation: Unfortunately, we joined BidNet after your in person walk through. Since I value your time, I am more than happy to walk the sites and provide you with a detailed quotation. Will the building managers need to be informed prior to an exterior viewing? Since they are government buildings, I would like to maintain the utmost respect and communication so not to startle any employees.

Answer 1: Thornton's Purchasing and Building Maintenance Departments will be rescheduling site visits on April 25, 2024, from 11:00 a.m. – 1:00 p.m., beginning at Thornton Civic Center lobby, 9500 Civic Center Drive, Thornton, CO 80229. Please bring a valid Driver's License for access into the secure buildings. Only three of our secure buildings will be viewed due to time constraints and the proposal due date. All public buildings are accessible to view public interior and exterior areas on your own.

Question 2 - Service Timing: Initial solicitation referenced annual cleaning to begin in June and commence through summer. Is this timing hard set or would you be open to services starting in April or May and going into early September to allow contractors to accommodate existing contract work? (We can ensure timing is consistent year over year so it's still a year between cleanings).

Answer 2: Thornton's Building Maintenance Department will consider an alternate schedule; however, the final service schedule must be approved by Thornton before work commences.

Question 3 - Aerial Lift Availability: Can you confirm if there are any ariel lifts available for use at any buildings, or if we need to supply lifts where we deem necessary.

Answer 3: Section B.3 Scope of Work - General Considerations, Project Outline, 2., states "Service Provider shall furnish all supervision, labor, equipment, materials, and supplies required to perform Window Cleaning Services."

Question 4 - Ariel Lift Charges: If we need to rent a specific lift do you want that listed separately in our bids or simply rolled into the Perimeter totals.

Answer 4: All pricing should include any equipment you need to perform and complete the Work.

All costs shall be included in the total cost of the Work. The Bidder shall determine if this is a separate cost or included in the total cost of the Work.

Question 5 - Interior Bid totals: We understand we are submitting two bids on buildings that include interior windows in addition to perimeter windows. Do you prefer the second bid (for interiors) to be the cost ONLY for the Interior windows or to be the total for perimeters plus interiors?

Answer 5: Pricing shall be submitted based on the RFP, Section D.1, Pricing Information.

A separate Price Sheet (Ad Alternate) is requested for all interior glass which shall include all interior window and partition glass.

Question 6 - Price Sheet Corrections: During the site visit, there were some addresses switched or incorrect on the Price Sheet. Will this be corrected/confirmed prior to submission deadline in order to ensure we have priced everything correctly? If not, should we just price according to the building description and ignore addresses for the purpose of the bids?

Answer 6: See Revised Price Sheet attached.

Question 7 - Clarification of Pricing: We are under the impression that the City of Thornton will most likely award the contract to the vendor that reflects the CPI Index pricing?

Answer 7: See RFP Section E: Proposal Instructions, Evaluation and Award and Section D.3 Annual Price Updates.

Question 8 - Partitions: The solicitation RFP Document mentioned that door partitions would be included; are these the ones just inside the entrances? or throughout the building, such as doors into departments, and cubicles? At the City Hall, do they want the angled windows at the entrance done on the interior? We ask because this would require Equipment such as a lift.

Answer 8: Any and all glass should be cleaned.

3. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

END OF ADDENDUM NO. THREE

Megan deGroot, CPPB
Purchasing Manager

Date

PRICE SHEET
REVISED 4/23/24

PRICE SHEET		
Window Cleaning Services, Project No. 214-24		
Include all costs per location on this sheet		
	Thornton's Building Locations	Price Per Location
	All costs associated with window cleaning services including, but not limited to labor and materials, etc., shall be included with the pricing.	
1	City Hall, 9500 Civic Center Drive	\$
2	Justice Center, 9551 Civic Center Drive	\$
3	Infrastructure Maintenance Center (IMC), 12450 Washington St.	NA
	Includes: a) Administration Bldg and b) Meter Shop Bldg	\$
4	Municipal Service Center Bldg B, 8651 Colorado Blvd.	\$
5	Active Adult Center - 11181 Colorado Boulevard	\$
6	Community Cntr. 2211 Eppinger Boulevard -UNDER CONSTRUCTION/OPENS FALL 2024	\$DO NOT INCLUDE
7	Community Connections, 9471 Dorothy Boulevard	\$
8	Fire Station No. 1, 2300 Thornton Parkway	\$
9	Fire Museum, 9451 Dorothy Boulevard	\$
10	Fleet Maintenance Bldg., 1330 E. 126th Avenue	\$
11	Fossil Ridge Public Safety Bldg., 13150 Quebec St.	\$
12	Margaret W. Carpenter Recreation Center, 11151 Colorado Boulevard	\$
13	Police Training Facility, 9000 Colorado Boulevard	\$
14	Thornton Creek Golf Club, 13555 Washington Street	NA
	Includes: a) Club House and b) Maintenance Bldg.	\$
15	Thornton Arts & Culture Center (TACC), 9209 and 9211 Dorothy Blvd.	NA
	Includes: a) TACC Main Bldg and b) TACC Annex (9211)	\$
16	Thornton Parkway Treatment Plant, 920 Thornton Parkway	\$
17	Trail Winds Recreation Center, 13495 Holly Street	\$
18	Wes Brown Water Treatment Plant, 3651 E. 86th Avenue	\$
	TOTAL COST	\$
	* Changes are highlighted	

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