

ADDENDUM NO. ONE

CHERRYWOOD PARK DRAINAGE IMPROVEMENTS

PROJECT NO. 21-46B

CITY OF THORNTON, CO

TO: Prospective Bidders and all others concerned

DATE: May 5, 2023

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The projects CAD files will be made available on the City of Thornton Website for download. Please note they are provided for reference only are not to be considered "Contract Documents".
2. The following questions and answers are provided for additional clarification to the Contract Documents.

Question 1: "Will Material Testing/Inspections be completed by Thornton or the Contractor?"

Answer 1: Per the Contract Documents, Thornton is responsible for Quality Assurance while the Contractor is responsible for Quality Control. Therefore, it is reasonable that either or both entities could use the services of a third-party material testing and inspection firm. However, no decisions have been made on the part of Thornton as to how Quality Assurance will be addressed.

Question 2: "Can the project CAD files be made available?"

Answer 2: Yes. The CAD files will be made available on the COT website for download.

Question 3: "Are the stairs to be removed only, or remove and replace?"

Answer 3: Per the contract documents, the stairs are to be removed, the area is to be graded appropriately and cobble is to be added.

Question 4: "Does the scope include tree installation?"

Answer 4: Yes. As described in the Contract Documents, the Contractor will be required to install trees.

Question 5: "Is the existing retaining wall to remain?"

Answer 5: Yes. As described in the Contract Documents, the retaining wall is to remain.

3. The Pre-Bid Conference Minutes and Attendees List are attached for additional information.
4. This Addendum becomes part of the Contract Documents. All other conditions and requirements of the Contract Documents will remain unchanged. Receipt of this Addendum must be acknowledged in the space provided on the Bid Proposal Form in the Project Manual.

END OF ADDENDUM NO. ONE



Paul Morris
Contract Administrator

5/5/2023

Date

Project Name: Cherrywood Park Drainage Improvements
Project No.: 21-46B

Pre-Bid Meeting Agenda/Minutes

Date 5/4/2023

Time: 10:00 am

Location: Zoom Meeting

1. Introductions and Roles/Responsibilities
 - Thornton Staff:
 - PM: Andrew Tadross
 - CA: Paul Morris
 - CC: _____
 - Other: _____
 - Prime AE: Luke Myers – Baseline Engineering
2. Sign-In Sheet: Please see section 7 for attendee list.
3. Bid Process (CA)
 - Schedule
 - Bids due May 23, 2023 at 2:00pm at City Hall.
 - Questions not taken after close of business on 5/15/23. Questions must be in writing (e-mail). Answers to all questions received before deadline will be answered in Addendum.
 - Bid Proposal Form
 - Do not write conditions on the Bid form, do not write on the form except where input indicated. Also, do not leave blank spaces where input is requested. If “not applicable,” “none” or “\$0”, so state.
 - Fill in subcontractors intended to be used on the Project whose subcontract will exceed \$10,000. Thornton’s intent is to not change these subcontractors after the Bid process to prevent bid shopping, except however, Thornton reserves right to reject subcontractors after the Bid.
 - Acknowledge all Addenda in space provided.
 - Sign and date Bid.
 - Bid Assembly
 - Submit Bid Proposal sheets found on the COT website.
 - Submit in a sealed envelope addressed to Contracts Manager and state Contractor’s name, Project Name, and Project No. on outside of the envelope.
 - Include bid bond (your form or American Institute of Architects (AIA) form OK), cashier’s check, or certified check in amount of five percent (5%) of the base Bid.
 - Product Substitutions

- If products listed along with “or Equal”, Contractor may submit proposed equal substitution, however Thornton reserves the right to verify and/or reject the product as an “or equal” during the submittal process. If COT rejects the “or equal” aspect of the product, No Change Order would be allowed.
- Substitution requests under “Or Equal” clauses in the specs must be received ten (10) Calendar Days prior to the Bid = close of business on 5/15/23. Products submitted and subsequently approved will be issued in Addendum. If product not approved by Addendum, bid only the specified products.

4. Project Design Overview (CA or PM and AE)

○ Schedule

- COT anticipates NTP in late June
- COT strongly desires project completion prior to school start date in mid-August.

○ Milestones

- We will be using electronic signature process.
- NOA: Have 10 Calendar Days to get Bonds, Insurance certificates, additional insured Endorsements, and W-9 Forms back to Thornton.
- Contract will be sent for e-sig after Bonds received.
- Notice to Proceed “NTP” – note submission deadlines for product lists, schedules following NTP.
- Substantial Completion – means only minor Punch List items remaining, owner’ issues Cert of Substantial Completion, which stops Contract time.
- Contractor completes Punch List and gives written notice that Work is ready for final inspection and Initial Acceptance.
- Final pay application certified by owner, (but not paid until below satisfied).
- Advertisement period for verified claims (explain process).
- Must submit affidavit on payment of subs/suppliers (AIA form OK), consent of surety to release final payment, O&M manuals, in service training, warranties and guarantees, etc., before Thornton will release final payment.
- Initial Acceptance = start of Warranty Period.
- Final Acceptance = end of Warranty Period.

○ Insurance

- GC limits \$2M General Liability / \$5M Gen Aggregate (Thornton named as additional insured) and \$1M Auto Liability.

○ Scope of Work

- Re-grade areas of the park to assist in drainage
- Remove/Reinstall sidewalk to improve drainage
- Install drain trench in sidewalk to get water off sidewalk

- Remove concrete sidewalk to the south and create a “shallow” swale to allow drainage on south side
 - No intention to improve general field drainage
 - Geotechnical
 - No special requirements
 - Site Conditions
 - Directly adjacent to elementary school
 - Active and Used Park.
 - Staging currently planned for grassy area next to the parking lot. Could require additional restoration costs. Thornton/Contractor to investigate options (i.e. parking lot)
 - School starts mid-August.
 - Plans, Elevations, Details
 - Included in Contract Documents
 - Technical Specifications
 - Concrete Specs
 - Special Considerations, such as work hours, traffic restrictions, safety, etc.
 - Open Park
 - Jobsite is adjacent to elementary school
- 5. Special and General Conditions Review (CA)
 - Permits
 - Building Permit no charge – Make sure all subs licensed in Thornton, and provide subcontractor permission slip to add their names when applicable.
 - Traffic Permit from COT (if trails are impacted)
 - Will need some time of ROW/Easement with Addams County for staging area. Thornton to investigate further.
 - Use of Site – access, security, erosion control, trash removal, clean up, deliveries, securing tools and materials.
 - Utility Coordination: Locates, clearance, temperature power, temperature water, service outages, etc.
 - Submittals
 - CPM schedule (GC 3.10 within fourteen (14) Calendar Days of NOA). Bring to the Kick-Off Meeting
 - Submittal schedule (GC 3.12.5 due within fourteen (14) Calendar Days of NOA). Bring to Kick-Off meeting.
 - Product list (SC1.13 D prelim list due within fourteen (14) Calendar Days of NTP).
 - Shop drawings (SC 1.21 fourteen (14) Calendar Days for AE to review initial submittal, fourteen (14) Calendar Days to re-review previously

rejected submittals).

6. Questions and Answers:

- a. Please see section 2 of the Addendum.

7. Attendees:

- a. Paul Morris – COT
- b. Andrew Tadross – COT
- c. Luke Myers – Baseline Engineering
- d. Ryan Neely – Goodland Construction
- e. Amber Saffer – Integrated Site Services
- f. Logan Bloemer – Dietzler Construction
- g. Josh Graeve, Ground Engineering Consultants
- h. Brian Grom, Naranjo Civil Construction
- i. Eric Espinoza – E&M Concrete
- j. Bob Lawrence – Hallmark Inc.