

ADDENDUM NO. THREE

REQUEST FOR PROPOSAL

LARGE VOLUME COPIER EQUIPMENT AND STAFFING OF REPROGRAPHICS

PROJECT NO. 110-22

CITY OF THORNTON, CO

TO: Prospective Proposing Firms and all others concerned

DATE: September 23, 2022

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposal (RFP) for this Project:

A. The equipment specified in the initial RFP document and Addendum Two is revised as follows:

“Section B.4 Scope of Work – General Considerations, OPERATIONS AND MANAGEMENT:

C. Current Equipment in Reprographics

Leased Equipment to be replaced under new award:

- Ricoh PRO 8210s -Black and White Copier
- Ricoh PRO C7100SX – Color Copier

Minimum Equipment Specifications: New model equipment with similar functions as existing copier equipment features listed below:

Ricoh PRO 8210s Black and White Copier - Branding Set (Engine), Finisher SR5050 with stapling function up to one hundred (100) sheets; Plockmatic Production Booklet Maker up to one hundred forty (140) pages; Plockmatic Rail Unit; Type 8200 Maintenance Package for unit includes: charger unit, drum cleaning unit, OPC, developer, belt cleaning unit, fusing cleaning unit, pre transfer belt unit, paper feed roller and waste toner bottle; TCRU 8200 routine service and onsite maintenance for maximum uptime and fusing unit; PPSE training Plockmatic PBM350, PPSE training M8200 family with GW, and PPSE training M8200 family fiery add on. Also included:

onsite maintenance for lease term with fixed cost; delivery, installation, and set up.

Ricoh PRO C7100SX Color Copier - Branding set; replaceable parts for IQ includes: drum cleaning Unit, Charger roller unit, belt cleaning unit, pre-transfer belt unit, paper feeder rollers, fusing cleaning unit, and smoothing rollers; fusing unit, maintenance for 5th color for OPC, drum cleaning unit, and charger roller unit. Also included is a maintenance agreement for term of lease, delivery, installation, and set up.”

B. In **Section D.6 Proposal Items, Bid item 1** replace current leased equipment in Proposal Items with the following:

- Ricoh PRO 8210S - black and white copier
- Ricoh PRO C7100SX – color copier

2. The following questions and response to questions are provided for additional clarification to the RFP.

A. EQUIPMENT:

Question1: Mentions in original RFP the color unit needs to meet specs of Ricoh C651. In the Addendum 2, answers to questions mentions Color Unit needs to meet specs of a Ricoh Color C5200S.

Answer 1: Refer to 1.A in this Addendum.

Question 2: Same page right below that it mentions the color specs are of a Ricoh PRO 27100SX, which after researching I feel this is a typo and should read a Ricoh Pro C7100?

Answer 2: Refer to 1.A in this Addendum.

Question 3: In the Addendum 2 it mentions 5 color. What are you using the 5th color for?

Answer 3: Refer to Addendum Two 2.B Equipment Specifications, Question 3 Response.

3. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

END OF ADDENDUM NO. THREE

Megan deGroot, CPPB
Purchasing Manager

Date