

**ADDENDUM NO. ONE**

**REQUEST FOR PROPOSAL**

**LARGE VOLUME COPIER EQUIPMENT AND STAFFING OF**  
**REPROGRAPHICS**

**PROJECT NO. 110-22**

**CITY OF THORNTON, CO**

TO: Prospective Proposing Firms and all others concerned

DATE: September 14, 2022

PURPOSE: To provide additional information and clarification to the solicitation documents for the above-referenced Project.

1. The following information shall become part of the original Request for Proposal (RFP) for this Project:
  - A. **The Schedule of Events has been changed as follows:**

<u>Solicitation Item</u>	<u>Date</u>	<u>Time</u>
<b>Proposal Issued</b>	<b>08/25/2022</b>	<b>Noon</b>
<b>Deadline to Submit Additional Questions</b>	<b>09/08/2022</b>	<b>5:00 P.M.</b>
<b>Response to Written Questions</b>	<b>09/15/2022</b>	<b>5:00 P.M.</b>
<b>Proposal Due Date</b>	<b>09/21/2022</b>	<b>4:00 P.M.</b>
<b>Scheduled Site Visits Shortlisted Vendors (tentative)</b>	<b>Week 10/3/2022</b>	

2. All other terms and conditions shall remain unchanged except as provided by this Addendum. Proposing firms must acknowledge receipt of this Addendum in their Proposal.

**END OF ADDENDUM NO. ONE**

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Megan deGrood, CPPB Purchasing Manager	Date
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